

# Plainview-Elgin-Millville Community School School Board Meeting Agenda

Monday, February 11, 2008 at 6:00 PM

Regular Meeting

School Board Room, 500 West Broadway, Plainview

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1. Call Meeting to Order - ACTION
2. Pledge of Allegiance
3. Adoption of Agenda - ACTION
4. Moment of Silence in Memory of Eileen Kronebusch
5. Information
  - A. Presentation -
  - B. Principals' Reports
  - C. Technology Report
  - D. Athletic Director's Report  
Presenter: S. Flattum
  - E. Monthly Budget Report
  - F. Superintendent's Report
  - G. Committee Reports
    1. Facilities and Transportation
    2. HVED
    3. Superintendent Search Coordinating Committee
    4. Calendar Committee  
Presenter: Lynn Bastian and Clark Olstad
  - H. Correspondence
  - I. Nurse's Annual Report  
Presenter: G. Simpson
6. Public Comment
7. Consent Agenda
  - A. Personnel
    1. Quinn Rasmussen - lane change to MA+30
    2. Donald Fiskum - Long Term Substitute for Cindy Mouw, hire
    3. Kristy Ranta, Head Volleyball Coach - Hire

- Presenter: S. Flattum
4. Michael Heppner, JrHi Softball Coach - Hire  
Presenter: S. Flattum
- B. Treasurer's Report  
To be presented at the meeting.
- C. February Bills
- D. Minutes of 01-14-08
8. Governance and Administration
- A. Personnel
1. Consideration of Revised Curriculum Director/Staff Development Coordinator Job Description  
Our current job description has not been updated for quite some time. I have made some changes to this document and have attached it for your review.  
Presenter: Eric Bartleson
  2. Consideration of Recommendation for Curriculum Director  
We received ten applications for the position of Curriculum Director. The principals reviewed the applications and interviewed 3 of the candidates. They agreed to recommend only one candidate for me to interview. I am meeting with the candidate to go over the position and discuss salary and other contract provisions. I am anticipating compensating the person using the teacher salary schedule as a guide with additional days and benefits similar to what Eileen had in her contract.  
Presenter: Eric
  3. Employment of School Board Members  
A school board member may be employed by a school district as an employee as long as the board member's annual earnings do not exceed \$8,000 per year. The school board must give unanimous approval for a board member to be employed. The administration recommends that the School Board take unanimous action to employ Board members Carol Cravath and Mike Hamilton as substitute teachers for calendar year 2008. (PEM Policy 210 - CONFLICT OF INTEREST - SCHOOL BOARD MEMBERS)  
Presenter: Eric Bartleson
  4. Additional 9th Grade Baseball Coach - Hire  
Presenter: S. Flattum
  5. Additional Softball Coach  
Presenter: S. Flattum
  6. Additional Golf Coach - Hire

Presenter: S. Flattum

- B. 2008-2009 Budget: Fund 01 Revenue Projection
- C. 2008 Board Committee Appointments  
The board officers met and reviewed 2007 committee assignments and member requests for committees. Attached are the assignment that are recommended by the board officers.  
Presenter: Eric Bartleson
- D. 2008-2009 Spending Authority  
The Uniform Financial Accounting and Reporting System (UFARS) requires that expenditures be recognized as obligations when a purchase order is issued. These requirements interface with another law which requires that no funds be expended by a school district for any purpose in a school year prior to the adoption of spending authority. Mankato Area Public Schools normally begins to purchase supplies and equipment for the next year in the preceding spring. Since purchase orders are considered to be expenditures at the time of issuance, and since no expenditures can be made unless spending authorization has been granted, it is necessary for the School Board to provide such spending authority prior to the adoption of our official budget in June. In order to meet requirements of UFARS, and to allow purchasing to begin for the next year, the administration recommends that spending authority for 2008- 2009 be granted but that such authority be restricted to 90% of the 2007-2008 budget limits on textbooks, library books, general supplies, custodial supplies, equipment, and departmental supplies  
Presenter: Eric Bartleson
- E. Authorization to Seek Bids for Food Service Management Contract for 2008-2009 as Mandated  
The State of Minnesota has mandated that due to new requirements all districts that are planning on operating their Food Service Program under a Management Contract must rebid the contract for 2008-2009. I have attached a copy of the letter we received from the State of Minnesota.  
Presenter: Eric Bartleson
- F. Add CIS (College in the Schools) classes  
Presenter: Ag Dept.
- G. Consideration of Wabasha County Collaborative Agreement  
This is an annual agreement with Wabasha County to provide funds to support our Family Services Coordinator (Mike Simpson) the funds amount to \$109,476.Contract Attached.Approval recommended  
Presenter: Eric Bartleson

9. Board Member Comments

10. Adjourn

\* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.